



Version 1.0

Date of Release: 11.01.2024

At present, during new registration and update of a farmer, land details are recorded as following:

- A. <u>For KB Farmers</u>: Land details are fetched from KB which is verified from the database of the L&LR Department.
- B. <u>For non-KB Farmers</u>: Land details are entered by the user (district is fixed). It is assigned to BDO who enters the land quantum.

Since quantity of paddy a farmer can sell is now being calculated upon the land quantum, a facility has been added in the web-portal for the POs of CPCs only to add some more land with the existing land, **if the Khatian to be added belongs to the farmer. The process will be available only in login of the PO of a CPC**. The workflow will be as follows:

1. The PO will start the work in portal through Registration > Add New Land menu.

e-Paddy =	Change Password	4)		
Vercome, Paddy Procurment Equipments verification	Old Password	New Password	Confirm Password	Reset Change Password
Registration ~				
Spot Registration				
Manage Registration				
New Registration Status				
Aadhar Updation Status				
Add New Land				
Schedule v				
Purchase				

2. He will search a farmer through Registration no./Aadhaar no.

o e-Paddy	Welcome, (KMS : 2324)
Welcome,	ADD FARMER NEW LAND
Equipments verification	REGISTRATION NO FARMER KB LAND AREA (IN ACRE) : ENTER REGISTRATION NO SEARCH 0.00
Registration ~	EXISTING LAND DETAILS VIEW :
 Schedule Purchase 	
Dispatch	
 Bank Validation 	
Reports V Muster Roll V	





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3. If the farmer is active, his existing land details will open.

Welcome		ADD FARMER	NEW LAND					
Paddy Procum	nent	REGISTRATION NO						FARMER KB LAND AREA (IN ACRE
		3			SEARCH			0.94
Equipments verification	Ť	EXISTING LAND DETA	ILS VIEW :					
Registration	*	DISTRICT NAME	BLOCK NAME	MOUZA NO	MOUZA NAME	KHATIAN NO.	DAG NO.	LAND AREA (IN ACRE)
Schedule	•	DARJEELING	PHANSIDEWA	084	লিউসিপুকুরী	2184	84	0.15 دائ
Purchase	*	DARJEELING	PHANSIDEWA	084	লিউসিপুকুরী	2177	84	0.24
Dispatch	*	DARJEELING	PHANSIDEWA	084	লিউসিপুকুরী	2173	84	0.3
Bank Validation	•	DARJEELING	PHANSIDEWA	084	লিউসিপুকুরী	2174	84	0.09
Reports	*	DARJEELING	PHANSIDEWA	084	<mark>লিউসিপুকু</mark> রী	1592	84	0.09
Muster Roll	~	DARJEELING	PHANSIDEWA	084	লিউসিপকরী	2200	84	0.07

4. After the existing land details, there will be a grid where the PO will select block, mouza, ownership type of the proposed land and enter the concerned khatian no. then he will click 'Validate from Land Deptt.' button.

à - Deddu											
o e-Paddy		DARJEELING	PHANSIDEWA	084	লিউসিপুকুরী	2177	84	0.24			
Welcome,		DARJEELING	PHANSIDEWA	084	লিউসিপুকুরী	2173	84	0.3			
Paddy Procurn		DARJEELING	PHANSIDEWA	084	লিউসিপুকুরী	2174	84	0.09			
Equipments verification	×	DARJEELING	PHANSIDEWA	084	লিউসিপুকুরী	1592	84	0.09			
Registration	*	DARJEELING	PHANSIDEWA	084	লিউসিপুকুরী	2200	84	0.07			
Schedule	*	TOTAL						0.94			
Purchase	~										_
Dispatch	•	ADD NEW LAN	ID DETAILS								
		SELECT BLOCK		5	ELECT MOUZA			SELECT OWNERSHIP		ENTER KHATIAN NO	
	ř	Phansidewa		~	লিউসিপুকুরী		~	Owned	~	ENTER KHATIAN NO	
Reports	*										
Muster Roll	*	VALIDATE FRO	m land dept.	<							
Search IFS Code	•			N							
											_

5. From the L&LR portal all dag nos. within the same khatian will be shown. The PO will also be able to see the name of the owner of the khatian. If the khatian belongs to the farmer, then





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only the PO can add the land. The PO will have option to select multiple plots by clicking check boxes against each plot. When selection is complete, he will click 'Add Land' button.

DARJEELING	PHANSIDEWA	084	লিউসিপুকুরী	2173	84	0.3	
EELING	IAND DEPT. RI	ESPONCE DET	TAILS :				×
JEELING JEELING		All S	ADDRESS রাবভিটা লিউসিপাকুরিফাঁসি দার্জিলিং	TOT 0.24 দণ্ডস্না	ALAREA	NO OF PLOTS 2	
TOTAL	SELECT	SL NO	PLOT CLASSIFI	CATION	DAG NO.	LAND AREA (IN AC	RE)
NEW LA		1	রূপনী		3154	0.14	
г вьоск Insidewa	0	2	রূপনী		3374	0.10	
ATE FRC	Data Status :	Data Found					
						1	
-							

- 6. If the land verification does not go through or the combination of 'block-mouza-khatian' is found to be already saved with another farmer, the user will be reverted back to the original grid for re-entry of land details.
- 7. He can add multiple plots spread across multiple khatians through these steps.
- 8. The PO will be able to see total quantum of the land he has thus selected. If any plot is mistakenly selected he can remove the same by clicking the button. When there is no other land to add, the PO will upload scanned copy of the RoR.

e-Paddy	SELECT BLOCK		5	SELECT MOUZA			SELECT OWNERS	SHIP		ENTER KHATIAN N
	Phansidewa		*	লিউসিপুকুরী		~	Owned		~	2177
Welcome, Paddy Procurment	VALIDATE FRO	OM LAND DEPT.								
Equipments verification 🗸	ADD NEW LAN	ND DETAILS								
Destander	NEW LAND DETAILS	VIEW :								
Registration 🗸	DISTRICT NAME	BLOCK NAME	MOUZA NO	MOUZA NAME	KHATIAN NO.	DAG NO.	LAND AREA (IN	ACRE)	PLOT CLASSIFICATION	ACTION
Schedule 🗸	DARJEELING	Phansidewa	084	লিউসিপুকুরী	2177	3154		0.14	রূপনী	×
Purchase 🗸										
Dispatch 🗸	TOTAL							0.14		\bigtriangleup
Bank Validation 🗸 🗸	>> Upload Land Docu	ment (accept only p	df file and size u	ndor 2 MB")						
Reports 🗸	Choose File Benfe	ed EPOP.pdf						\square		





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9. In the end, the PO will have to check the declaration that he has checked the RoR and accepts the land he is going to add as land cultivated by the farmer.

e-Paddy	ADD NEW LAN	D DETAILS									
	SELECT BLOCK		s	ELECT MOUZA			SELECT OWNERSHIP		ENTER KHATIAN NO		_
Welcome, Paddy Procurment	Phansidewa		~	লিউসিপুকুরী		v	Owned	~	2174		
ipments verification 🔹	VALIDATE FRO	im land dept.									
istration 🗸		ND DETAILS									
hedule 🗸	NEW LAND DETAILS	BLOCK NAME	MOUZA NO	MOUZA NAME	KHATIAN NO.	DAG NO.	LAND AREA (IN ACRE)	PLOT CLASSIFICATION	ACTION		
rchase 🗸 🗸	DARJEELING	Phansidewa	084	লিউসিপুকুরী	2174	3374	0.09	রপনী			
ipatch 🗸											
nk Validation 🛛 🗸 🗸	TOTAL						0.09				
ports 🗸	>> Upload Land Docu	ment (accept only p	df file and size u	nder 2 MB")							
uster Roll 🗸 🗸	Declaration : I ha	ve verified the Reco	rds of Right and	accept the land add	ed herein as under	cultivation by	the farmer.				
earch IFS Code 🗸 🗸					1						ID
										ADD LAN	

10. Finally, the user will click 'Submit' to save the data and the success message will be shown.

DARJEELING	PHANSIDEWA	084	ালডাসপুকুরা	1592	84	0.09		
DARJEELING	PHANSIDEWA	084	লিউসিপুকুরী	2200	84	0.07		
DARJEELING	Phansidewa	084	লিউসিপুকুরী	2177	3154	0.14		
TOTAL						1.08		
ADD NEW LAN								
SELECT BLOCK		Success :						ENTER
Phansidewa							~	217
		New land data s	uccessfully added.					
VALIDATE FRO	M LAND DEF							
								_





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11. However, if the farmer is an Inactive farmer or a non-KB farmer, or an Active farmer belonging to a district different from the PO's district, the process will not go through after the 2nd step.

e-Paddy	Welcome, (KMS : 2324)		
Welcome,	ADD FARMER NEW LAND		
Paddy Procurment	REGISTRATION NO		FARMER KB LAND AREA (IN ACRE) :
Equipments verification +	3270001786	SEARCH	0.00
Registration +	EXISTING LAND DETAILS VIEW :		
Schedule			
Purchase		Farmer Registration :	
Dispatch		Only KB Farmer is allow to add Land	
Bank Validation			
Reports ~			
Mustas Dall			
Viusier Roli			
Search IFS Code			

igerein e-Paddy		Welcome, (KMS : 2324)		
Welcome,		ADD FARMER NEW LAN	ND	
Paddy Procu	urment	REGISTRATION NO		FARMER KB LAND AREA (IN ACRE) :
	— I	3270043121	SEARCH	0.00
Equipments verificatio	n 🗸			
Registration	~	EXISTING LAND DETAILS VIEW :		
Schedule	v			
Purchase	×		Farmer Registration :	
Dispatch	Ý		This Farmer Is Not Active	
Bank Validation	~			
Reports	÷			
Muster Roll	~			
Search IFS Code	~			